

**We are looking for:**  
**ESEIA PROJECT MANAGER**  
**Apply before 15 February 2025**  
[WWW.ESEIA.EU](http://WWW.ESEIA.EU)

### **About ESEIA**

The European Sustainable Energy Innovation Alliance (ESEIA) is a leading European non-profit organisation in the field of sustainable energy systems. Headquartered in Graz, Austria, ESEIA has 23 member organisations in 12 European countries, representing 14 Higher Education Institutions, four research organisations, and five businesses. As a cross-sector alliance, ESEIA plays a pivotal role in driving renewable energy innovation, fostering collaboration and advancing sustainable solutions across Europe. Visit our website: <https://eseia.eu/>

### **Role Description**

This is a full-time on-site role as a Project Manager located in Graz, Austria. ESEIA seeks a highly qualified and dynamic individual to join our international team as the **Project Manager**, to support EC project acquisition and management in the field of **sustainable energy systems**.

They will also communicate with stakeholders, coordinate project teams, and identify potential risks and issues. In addition to working closely with our five ESEIA Working Groups in the **fields of bioresources, urban energy transition, smart materials, new governance, business and legal models, as well as education and training**, the position includes the following tasks related to the Green Deal and Horizon Europe:

- **Project Acquisition:** Contribute to EC research and innovation project planning for acquisition purposes, including Consortium building, distribution of tasks, description of work in cooperation with ESEIA Working Groups;
- **Project Management:** Preparation of deliverables for EC projects in cooperation with ESEIA members and partners from business, research, and education; Organisation of regular meetings with European project partners; Preparation of technical and financial project reports; supporting the ESEIA Education and Training Programme.

### **Experience & Skills**

- Master's degree or PhD in a relevant field;
- Proven experience in project management and using project management tools;
- Knowledge of sustainable energy systems;
- In-depth knowledge of European funding programmes, i.e. Horizon Europe, from participation in proposals;
- Excellent communication skills;
- Strong organizational and problem-solving abilities;
- Excellent command of English, knowledge of other languages is a plus;
- State of the art computer skills and remote working capability;
- Ability to work effectively within a multidisciplinary and international environment;
- Eagerness to learn and develop and availability to travel internationally.

### **What We Offer**

Working at ESEIA means joining a diverse team of dedicated professionals driven by a common goal: help create a climate-neutral future. We cultivate a culture of collaboration and innovation and encourage our employees to reach their full potential. As a valued member of our team, we will provide you with a competitive compensation and benefits package:

- **Minimum salary of € 45,726.80 gross**
- **25 holiday leave days per year** on a full-time equivalent basis, as well as
- **health and social security coverage.**

### **Equal Opportunities**

As an equal opportunity employer, ESEIA encourages applications from anyone who believes they fit the essential requirements for the job, regardless of gender, religion, sexual orientation, nationality and ethnicity. ESEIA has a gender equality plan in place.

For more information about Careers at ESEIA, please visit: <https://eseia.eu/careers/>

### **Application**

If you want to make a difference and help us fulfil our mission of creating a more efficient, affordable and sustainable energy system in Europe, then we would love to hear from you.

Please address your application in English including your CV in Europass format, cover letter, project portfolio, and two references to the ESEIA Director, Brigitte Hasewend, e-mail: [office@ESEIA.eu](mailto:office@ESEIA.eu).

The application deadline is **23:59 CEST, Sunday 15 February 2025**. Shortlisted candidates will be invited for interviews.